

**HALAL DEVELOPMENT INSTITUTE OF THE PHILIPPINES**  
Central Building, 4<sup>th</sup> Flr. Unit 401, 37 Arayat Cor. Malabito St. Cubao, Quezon City

## REQUIREMENTS

1. Letter of Intent :  
Abdulatif S. Sangcupan  
President  
Halal Development Institute of the Philippines
2. Submission of the following required supporting papers:
  - 2.1. Company Profile
  - 2.2. Name of products and corresponding ingredients used in the manufacture of the products;
  - 2.3. List of raw material/ingredients with corresponding source (name of distributor; local/imported);
  - 2.4. Chemical specifications of ingredients used;
  - 2.5. Laboratory analysis from an Accredited of Food and Drugs (FDA) laboratory (Microbiological test; at least six months);
  - 2.6. Halal Certification for ingredients;
  - 2.7. Type of packaging materials;
  - 2.8. GMP, HACCP, SSOP, GHP, TQM, ISO;
  - 2.9. Pest Control, SEC Registration, License to Operate, DTI License, FDA License to Operate and CPR, and from other government agencies;
  - 2.10. Flow chart of processing of said products including description of storage system and equipments/machineries used in the processing;
  - 2.11 Halal Assurance System Manual